



# KITITAS COUNTY

## DEPARTMENT OF PUBLIC WORKS

### MEMORANDUM

**TO:** All Staff  
**FROM:** Public Works Plan Review Team  
**DATE:** August 5, 2025  
**SUBJECT:** SPF-25-00004 Fahlgren

<b>ACCESS</b>	<ol style="list-style-type: none"> <li>1. Road Variance RV-25-00014 applies to newly created lot (LOT 2)</li> <li>2. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access.</li> <li>3. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.</li> <li>4. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.</li> <li>5. In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application.</li> </ol> <p>OF NOTE: Please ensure that the new parcels created in this short plat are identified with the correct address upon final recording. (RC)</p>
<b>ENGINEERING</b>	Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). This grading plan will be under a joint review with the City of Ellensburg. (CBP)
<b>SURVEY</b>	<p>Please include offset distances between the fence and the property deed line.</p> <p>OF NOTE Due to the simple nature of this Short Plat, Lot closures are not needed, nor were they reviewed. (JT)</p>
<b>TRANSPORTATION CONCURRENCY</b>	No Comment.
<b>FLOOD</b>	No comments. (SC)

<b>WATER MITIGATION/ METERING</b>	No additional comments- water mitigation requirements have been met. (SC)
<b>AIRPORT</b>	No Comment.

Please contact Kittitas County Public Works (509) 962-7523 with any questions.